



Fulton County, GA

# Department of Purchasing & Contract Compliance

September 28, 2015

**Re: 15RFP002B-BR-R  
Transcription Services for Real Time Closed Captioning**

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Request for Proposal.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Brian Richmond  
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in  
Procurement Award • National Purchasing Institute



**15RFP002B-BR-R Transcription Services for Real Time Closed Captioning**  
**Addendum No. 1**  
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This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

1. **Question:** Can companies from outside the USA apply for this?  
**Answer:** Yes, Any company can submit a proposal.
  
2. **Question:** Would the chosen vendor need to come over there for meetings? **Answer:** No, the Office does not anticipate the need for in-person meetings. We can meet via conference call when needed.
  
3. **Question:** Can we perform the tasks (related to RFP) outside USA? **Answer:** Yes, the closed captioning is performed remotely. However, any technical support needed would have to be immediately available to the Office in real time during regular business hours.
  
4. **Question:** Can we submit our proposals via email?  
**Answer:** No, all proposals must be mailed to the Fulton County Purchasing Department.
  
5. **Question:** Must the offeror submit forms and exhibits that do not apply?  
**Answer:** The forms must be submitted, marked by N/A if the form does not apply.

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**ACKNOWLEDGEMENT OF ADDENDUM NO. 1**

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the **RFP due date and time of Tuesday, October 13, 2015, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title