



JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Board of Assessors*

Department Contact: *David W Fitzgibbon*

Description of Supplies/Services: *This is a mobile field review package that allows the direct entry of data from a remote location thereby eliminating paper in the field and making the field collection of data more cost effective.*

Demonstration of Contractor’s Unique Qualifications:

Courthouse USA is the only vendor with all inclusive capabilities necessary to allow for the instant collection and recording of field data that does not require a county database server or database upgrades. Direct management review allows the supervisors in the office to view on a stroke by stroke basis what the data collector is doing in the field and correct or redirect field personnel in live time.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Include resources researched

Date Public Notice posted on website: *Monday, October 6, 2014*

Date Public Notice closed: *Friday, October 10, 2014*

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is being recommended & estimated date of solicitation.*

CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished, per the Fulton County Code of Ordinances §102-384, Award without competition.

I, Felicia Strong-Whitaker, Interim Purchasing Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Felicia Strong-Whitaker
Interim Purchasing Director

Date

I, Patrick O'Connor, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Patrick O'Connor
County Manager

Date